

# CENTRAL UNIVERSITY OF HARYANA

## Department of Teacher Education

### **ACTIVITY SCHEDULE & GENERAL INSTRUCTIONS**

#### **Open/Spot Counselling for Admission against vacant seats in 4-Year Integrated Teacher Education Programme (ITEP) (B.A.-B.Ed. at Secondary Stage)**

1. The candidate(s) desirous to take admission against the vacant seats in ITEP offered by the Department of Teacher Education, Central University of Haryana, are invited for admission through Open/Spot Counselling as per the schedule mentioned below.
2. Candidates desirous of taking admission against the vacant seats, wherever available, shall have to register online for the Open/Spot counselling and pay the requisite registration fee of ₹300 (except for SC/ST/PwD/Women/Transgender categories).
3. Candidates who are already registered and wish to participate in the open counselling are also required to register again on the Samarth portal.
4. The link for registration and payment of the fee is as follows:

<https://cuhadm.samarth.edu.in/index.php>

5. The schedule of the Open/Spot Counselling is as under:

Sl. No.	Particulars	Date
1.	<b>Display of Vacant Seats for Open/Spot Counselling</b>	25-07-2025 (Friday)
2.	<b>Start of Online Registration</b> <i>Registration Fee: Rs. 300/- (Except SC/ST/PWD/Women/Transgender)</i>	25-07-2025 (Friday)
3.	<b>Last date for Online Registration</b>	27-07-2025 (Sunday) up to 11.59 PM
4.	<b>Date and Time for Open/Spot Counselling ( through Blended mode- Online and Physical mode) reporting to Department of Teacher Education</b>	<b>28-07-2025 (Monday)</b> 10:00 AM to 01:00 PM
5.	Display of Category-Wise allotment list and offer of admission	28-07-2025 (Monday) up to 03:00 PM
6.	Payment of Fee by the admitted candidates	29-07-2025 (Tuesday) up to 04:00 PM

6. The merit list of candidates reported during the Open/Spot Counselling shall be prepared as per the preference given below:
  - a. The candidate(s) having a **valid NCET 2025 score and who registered for the counselling of Central University of Haryana, shall be given first priority for admission.**
  - b. The candidate(s) with a **valid NCET 2025 score but who did not register for counselling at the Central University of Haryana shall be given second priority for admission.**
  - c. The details of vacant seats may be increased if any student cancels his/her admission before the Open/Spot Counselling. If no EWS and OBC candidates appear during the Spot Counselling, the vacant seat (s) may be filled by Unreserved candidates (UR Category) as per university rules. All interested applicants are hereby informed to appear in the Spot Counselling.
  - d. If any seat remains vacant due to cancellation of admission after the Spot Counselling, then it shall be filled by the Department from the waiting list drawn during the spot counselling.
  - e. Only candidates who have appeared in NCET 2025 (07 Subjects) will participate in the Counselling/Admission process of the ITEP as per the admission notification of the NCTE.
  - f. Visit the university website regularly for any changes/updates in this regard.
7. Candidates must ensure that the mobile no and e-mail ID provided by him/her are valid and are active during the counselling period. The mobile no and the e-mail ID must be his/her own or of the immediate family members /guardians.
8. Candidates are advised not to register with the mobile number and e-mail ID of a cyber cafe owner or some unknown person, which may lead to a communication gap. Similarly, candidates are also advised to pay the fee from his/her account or the account of immediate family members/guardians, and it should not be from the account of a cyber-cafe owner or an unknown person as the refund of fee, if any, arising out of cancellation or otherwise will be remitted in the same account.

9. Candidates are advised to complete the registration process as per the schedule notified on the University website.
10. The comprehensive merit list, list of admitted students, and waiting list shall be prepared and displayed on the Departmental Notice Board & University Website for the information of all concerned.
11. The admitted candidates are required to pay the requisite academic fee of the programme within the stipulated time as mentioned in the Activity Schedule. In case the candidate does not pay the academic fee, the seat shall be declared vacant and will be offered to the next eligible candidate(s) in the order of merit.
12. Vacancies resulting from cancellation/withdrawal will be filled from the waiting list.
13. The Departmental Admission Committee (DAC) will check the eligibility of all the provisionally admitted candidates in the programme. The respective Department may contact the candidate for any clarification related to his/her candidature and may also ask for the resubmission of the documents, if required.
14. If the candidate is found ineligible during the document verification stage, his/her candidature will be made ineligible to take admission in that programme, and the admission will be cancelled.